



NORTH WEST (OUTER) AREA COMMITTEE

**Meeting to be held at The Stables, Back Church Lane, Adel, Leeds LS16 8DW on
Monday, 28th March, 2011 at 2.00 pm**

MEMBERSHIP

Councillors

B Anderson	-	Adel and Wharfedale;
J L Carter	-	Adel and Wharfedale;
C Fox	-	Adel and Wharfedale;
G Latty	-	Guiseley and Rawdon;
P Latty	-	Guiseley and Rawdon;
P Wadsworth	-	Guiseley and Rawdon;
A Barker	-	Horsforth;
B Cleasby (Chair)	-	Horsforth;
C Townsley	-	Horsforth;
C Campbell	-	Otley and Yeadon;
R Downes	-	Otley and Yeadon;
G Kirkland	-	Otley and Yeadon;

**Agenda compiled by:
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Civic Hall
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Stuart Robinson

**Area Leader:
Jane Maxwell
Tel: 3950572**

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
			<u>PROCEDURAL BUSINESS</u>	
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt items or information have been identified on the agenda</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To confirm as a correct record the minutes of the meeting held on 7th February 2011.</p>	1 - 8
8			<p>INTRODUCTION OF TOM RIORDAN; CHIEF EXECUTIVE, LEEDS CITY COUNCIL</p> <p>To introduce Tom Riordan, Chief Executive, Leeds City Council.</p>	

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			<u>EXECUTIVE BUSINESS</u>	
9			<p>WELL-BEING BUDGET REPORT</p> <p>To consider a report of the Director of Environment and Neighbourhoods providing the Area Committee with a current position statement on the well-being budget, details of proposed projects and small grant applications.</p>	9 - 16
10			<p>AREA LEADER'S REPORT</p> <p>To consider a report of the Director of Environment and Neighbourhoods informing Members of progress on a number of projects in Outer North West Leeds as determined by the Area Delivery Plan 2010/11.</p>	17 - 20
11			<p>KEY MESSAGES FROM AREA COMMITTEE SUB GROUPS AND FORUMS</p> <p>To consider a report of the Director of Environment and Neighbourhoods providing a summary of ward forums and sub groups that have taken place since the last Area Committee.</p>	21 - 24
			<u>COUNCIL BUSINESS</u>	
12			<p>DOG CONTROL ORDERS - PHASE TWO</p> <p>To consider a report of the Director of Environment and Neighbourhoods with regards to the Council's proposals to introduce further Dog Control Orders in the City</p>	25 - 28

Item No	Ward	Item Not Open		Page No
13			<p>WEST YORKSHIRE FIRE AND RESCUE SERVICE (WYFRS) - COLLABORATIVE WORKING WITH THE AREA COMMITTEES</p> <p>To consider a report of the West North West Area Manager to bring to the attention of the Area Committee as to what West Yorkshire Fire and Rescue Service (WYFRS) can do to assist our partners in helping to reduce the risk in our communities. The report also highlighted ways that the Area Committee and its partners can help WYFRS achieve its ambition to make West Yorkshire safer.</p>	29 - 30
14			<p>DATES, TIMES AND VENUES OF AREA COMMITTEE MEETINGS 2011/12</p> <p>To consider a report of the Chief Democratic Services Officer on the dates, times and venues of the North West (Outer) Area Committee for 2011/12.</p> <p>MAP OF TODAY'S VENUE</p> <p>The Stables, Back Church Lane, Adel, Leeds LS16 8DW</p>	31 - 36

NORTH WEST (OUTER) AREA COMMITTEE

MONDAY, 7TH FEBRUARY, 2011

PRESENT: Councillor B Cleasby in the Chair

Councillors B Anderson, C Campbell,
J L Carter, R Downes, C Fox, G Kirkland,
P Latty, C Townsley and P Wadsworth

63 Chair's Opening Remarks

The Chair welcomed everyone to the February meeting of the North West (Outer) Area Committee held in Yeadon Town Hall, High Street, Yeadon, Leeds 19.

He also welcomed Jane Maxwell to the meeting and on behalf of the Area Committee, he congratulated her on her recent appointment as Area Leader.

64 Declaration of Interests

The following personal interests were declared at the meeting:-

- Councillor B Cleasby in view of the fact that his granddaughter attends Rawdon St Peter's Primary School (Agenda Item 8) (Minute 68 refers) and also in his capacity as a Member of the Horsforth Live at Home Scheme (Agenda Item 11) (Minute 71 refers)
- Councillor C Fox in his capacity as a Member of West North West Leeds Area Panel (Agenda Item 8) (Minute 68 refers)
- Councillor R Downes in his capacity as Chair of the West Yorkshire Integrated Transport Authority (Agenda Item 9) (Minute 69 refers)

65 Apologies for Absence

Apologies for absence were received on behalf of Councillors A Barker and G Latty.

66 Open Forum

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee.

a) Otley and District Road Safety Committee Sports Quiz

Hazel Lee referred to the above issue and informed the meeting that the quiz would take part on 16th June 2011 with 15 schools taking part. She informed the meeting that it cost approx £1,000 to run the quiz and that the organisers were struggling to find the funds for this year's event.

In concluding, she requested the support of the Area Committee and following discussions, Jane Pattison, West North West Area

Management agreed to forward a Well-being application to Hazel Lee for her completion.

b) Proposed Relocation of One Stop Centres within the Guiseley and Rawdon and Otley and Yeadon wards

At the request of the Chair, Councillor C Townsley raised his concerns over a proposal to relocate two One Stop Centres located within the Guiseley and Rawdon and Otley and Yeadon wards from the beginning of the financial year without any prior consultation with Ward Members.

Detailed discussions ensued and arising from the discussions, Jane Maxwell, Area Leader agreed to commence a dialogue with both the Assistant Chief Executive (Planning, Policy and Improvement) and the Chief Customer Services Officer to ascertain the options available and to report back the outcome discussions to Ward Members as a matter of urgency.

In addition to this course of action, the Chair also agreed to write, on behalf of the Area Committee, to the above officers conveying the Committee's concerns with regards to these proposals and seeking the reassurance to work in a constructive way.

67 Minutes of the Previous Meeting

RESOLVED - That the minutes of the previous meeting held on 13th December 2010 be confirmed as a correct record.

68 Well-being Budget Report

Referring to Minute 56 of the meeting held on 13th December 2010, the Director of Environment and Neighbourhoods submitted a report providing Members with a current position statement on the well-being budget, details of proposed projects and small grant applications received to date.

Jane Pattison, West North West Area Management presented the report and responded to Members' queries and comments.

RESOLVED -

- a) That the contents of the report be noted.
- b) That this Committee notes the current position of the Well-being budget as detailed in Sections 2.0 and 3.0 of the report.
- c) That the following projects outlined in Section 4.0 of the report be dealt with as follows:-

<u>Name of Project</u>	<u>Name of Delivery Organisation</u>	<u>Decision</u>
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Installation of Communal Recycling Points across the Holtdales Estate	Recycling and Waste Services - LLC	Agreed £9,098 revenue
Safe Haven at Willow Green	Safe Haven at Willow Green	Agreed £5,000 revenue
Canopy over Early Years Foundation Stage base (EYFS)	Rawdon St Peter's Primary School PTA	Agreed £3,575 capital
Bramhope Public Footpaths surface improvement scheme	LCC Parks and Countryside	Agreed £8,014 revenue
Site Based Gardener for Guiseley and Rawdon and Otley and Yeadon	LCC Parks and Countryside	Agreed £23,301, with £13,225 from Guiseley and Rawdon based on three days a week with £5,090 to be allocated now and the remainder to be the subject of a new allocation of well-being funding in 2011/12, together with a figure to be agreed with Ward Members in Otley and Yeadon based on two days a week
Additional Staff for Yeadon Tarnfield and Otley Wharfemeadows Parks)	LCC Parks and Countryside	Agreed £4,545 revenue (Option one) with further discussions to be undertaken around dates of duties
Tranmere Park Design Group	Tranmere Park Design Group	Agreed £3,942

69 Key Messages from Area Committee Sub Groups and Forums

The Director of Environment and Neighbourhoods submitted a report providing Members with an update and summary on progress made at the

Area Committee sub-groups and Ward Forums that have taken place since the last Area Committee meeting.

Jane Pattison, West North West Area Management presented the report and responded to Members' queries and comments.

At the request of the Chair, Councillor B Anderson in his capacity as Chair of the Environment and Streetscene Sub Group reported on the Environment and Streetscene Sub Group meeting immediately prior to the Area Committee. In summary the issues raised were:-

- concerns about the allocation of resource and the basis upon which this would be made
- concerns that Members do not know what level of environmental service the area currently gets
- the need to see ginnel cleansing and grounds maintenance included in the delegated services
- a requirement not to include the dog warden service or graffiti in the delegation
- concerns that a new manual street cleansing regime had been implemented with no Elected Member consultation
- concerns that the consultation regarding the delegation of Environmental Services was being rushed through

Specific reference was made to the following issues:-

- the need for the Environment and Streetscene Sub Group to meet on a monthly basis to keep up to speed on the proposals
- the need for the Area Committee to be supplied with regular information around graffiti prosecutions
(The Area Leader responded and agreed to have further discussions with the Contact Centre with a view to improving the reporting of management information to Elected Members)
- clarification of the current Health Visitor arrangements for Guiseley Health Centre
(The Area Leader responded and agreed to follow up this issue)

RESOLVED - That the contents of the report be noted.

70 Transition of health improvement function to local government

The Health and Wellbeing Improvement Manager submitted a report outlining the significant changes taking place locally following the publishing of the recent government white paper and guidance which highlighted implications for the work of the local Health and Wellbeing area partnerships.

Tim Taylor, Health and Wellbeing Improvement Manager, West North West presented the report and responded to Member's queries and comments.

In summary, specific reference was made to the following issues:-

- the need for more actions and initiatives around smoking
- clarification of the role and appointment of Ian Cameron, Joint Director of Public Health, NHS Leeds/Leeds city Council
- the need for more joint working to relieve the tensions within the health service

RESOLVED –

- a) That the contents of the report be noted and welcomed.
- b) That this Committee notes the changes taking place as a result of recent national policy drivers and implications for local authorities.

71 Future Options for Long term Residential and Day Care for Older People

The Deputy Director – Strategic Commissioning, Adult Social Care submitted a report presenting the Area Committee with information relating to the future options for long term residential and day care services for older people. The report also outlined the consultation process to progress and implement the recommendations of the Executive Board agreed on 15th December 2010 which was appended and formed the basis of the report.

Dennis Holmes, Deputy Director - Strategic Commissioning, Adult Social Care presented the report and responded to Member's queries and comments.

In summary, specific reference was made to the following issues:-

- the need to involve the Health and Well-being sub group as part of the consultation exercise
- clarification of the proposals for those people who are affected by the future options for long term residential and day care services for older people
(The Deputy Director – Strategic Commissioning responded and circulated a map showing the proposed options for the information of the meeting)
- clarification of the role of the Neighbourhood Networks
- the need to address capital investment and consider the maintenance backlog when addressing the options
- the need to focus on best care provision when addressing the Adult Social Care budget
- the need to consult Horsforth Live at Home and Billing View Community Group with the proposals

RESOLVED –

- a) That the contents of the report and appendices be noted.
- b) That the criteria for determining the most appropriate option for each facility outlined in the Executive Board report be noted, particularly in terms of any specific local factors.
- c) That this Committee endorses the suggestion for any local voluntary organisations working with older people in the outer north west area as outlined in paragraph 15 of the report.

- d) That approval be given to refer the report to the Area Committee's Health and Well-being sub-group on 22nd March 2011 for a response to be considered as part of the consultation.
- e) That this Committee notes that a further report on this issue would be submitted to the next Area Committee meeting in March 2011 for consideration.

(Councillor J L Carter left the meeting at 3.30pm at the conclusion of the above item)

72 **Delegation of Environmental Services**

The Director of Environment and Neighbourhoods submitted a report providing the Area Committee with an update on progress towards achieving delegation of certain environmental services from the next municipal year (June 2011). The report also presented proposals for the involvement of Members throughout this preparatory stage.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Delegation of Environmental Services showing how the proposed delegation will work through working to Service Level Agreements (Appendix 1 refers)
- Programme of Member Involvement (Appendix 2 refers)

Dayle Lynch, Project Manager, Environment and Neighbourhoods presented the report and responded to Member's queries and comments.

In summary, specific reference was made to the following issues:-

- the infrequent cleaning of ginnels within the North West Outer area
- clarification of the procedure for checking the standard of work undertaken and whether or not this could be incorporated within the Service Level Agreement
- clarification of the sanctions available when enforcing a Service Level Agreement against a department
(The Area Leader responded and made reference to the forthcoming Localism Bill which would introduce new measures in holding people to account)
- the need to involve and consult Parish Councils and for this to be written into the Service Level Agreement
- the need for 'spot' checks to be undertaken to ensure that routine street cleansing activities were being carried out, and that they were to acceptable standards
- the need for the Council to take ownership/action in relation to minimising the need for the public to make repeat calls in referring environmental issues

RESOLVED-

- a) That the contents of the report and appendices be noted.
- b) That this Committee specifically notes the programme of Member involvement as outlined in the report.
- c) That approval be given to develop the delegation and Service Level Agreement through the Area Committee Environment sub-group, and for a further progress report being submitted to the next meeting in March 2011.

73 Children's Services Performance Report

The Director of Children's Services submitted a report on the support of local elected member engagement with the work of children's services by providing Area Committees with an update of key data relating to education for the academic year 2009-10 and November 2010 NEET and Not Known data. The report also provides details of recent key inspections that have taken place across Children's Services and provides an update on the development of the new Children and Young People's Plan 2011-2015.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Ofsted inspection judgments; attainment; absence/ attendance and exclusions data (Appendix 1 refers)
- NI 108 – Key Stage 4 attainment for Black and minority ethnic groups (Appendix 1a refers)
- NEET and Not Known data (Appendix 2 refers)

Jane Maxwell, Area Leader presented the report and responded to Members' queries and comments.

RESOLVED –That the contents of the report and appendices be noted and welcomed in order to improve the Area Committee's role in improving outcomes locally.

74 West Yorkshire Fire and Rescue Service (WYFRS) - Collaborative Working within the Area Committees

(At the request of the West Yorkshire Fire and Rescue Service, this item was deferred until the next meeting on 28th March 2011)

75 Date and Time of Next Meeting

Monday 28th March 2011 at 2.00pm (venue to be confirmed).

(The meeting concluded at 4.05pm)

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Originator: Jane Pattison

Tel: 336 7867

Report of: The Director of Environment and Neighbourhoods

Meeting: Outer North West Area Committee

Date: 28th March 2011

Subject: Well-being Budget Report

Electoral Wards Affected:

Adel & Wharfedale
Guiseley & Rawdon
Horsforth
Otley & Yeadon

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report provides the Area Committee with a current position statement on the well-being budget, details of proposed projects and small grant applications received to date.

1.0 Purpose of this report

1.1 The purpose of this report is to provide Members with an update on the current amount of revenue and capital funding committed and available via the Area Committee Well-being budget for wards in the Outer North West area. It seeks approval for new projects and provides details of small grant applications received since the last Area Committee.

2.0 Background

2.1 At the September 2010 meeting Members were informed of the well-being allocation of £183,343 (£45,836 per ward) revenue funding for 2010/11 financial year. Members are now advised that a reduced well-being allocation of £160,940 (£40,235 per ward) revenue funding has been awarded for 2011/12 financial year. The allocation has been based on the 2010/11 formula of 50% population and 50% disadvantage. The carry forward of uncommitted well-being funds from 2010/11 will continue.

2.2 There is no additional well-being capital allocation for 2011/12. However Area Committee's can continue to commit capital resources in 2011/12, if they still have uncommitted capital funds available from their previous allocations.

3.0 2010/11 allocation

3.1 At the June meeting Members agreed in respect of small grants that a budget of £12,000 be allocated (£3,000 per ward) from the total 2010/11 allocation.

3.2 Members also agreed a budget of £4,000 to be allocated to providing community skips. In 2010/11 £596 has been spent on providing 5 skips. There is £3,404 remaining and this is included in the figures below.

3.3 There is an overspend of £1,216 on the capital well-being allocation for Adel & Wharfedale ward therefore £1,216 has been transferred from the Adel & Wharfedale revenue budget to cover the overspend on the capital budget. This transaction is reflected in the tables below.

3.4 Following projects agreed at the last meeting in February a total of £117,234 remains available for supporting revenue priorities in this year's Area Delivery Plan.

3.5 The following table includes details per ward of the total available revenue for 2010/11, the total revenue spent and the balance remaining:

Table 1: Revenue

Ward	2010/11 revised allocation plus carry forward	Total revenue spent 10/11	Balance Remaining
Adel & Wharfedale	£102,660 (£103,876 - £1,216 overspend on the capital budget)	£33,212	£69,448
Guiseley & Rawdon	£40,037	£40,037	Nil
Horsforth	£50,827	£37,223	£13,604
Otley & Yeadon	£80,101	£45,919	£34,182

3.6 A total of £55,085 remains available for supporting capital priorities in this year's Area Delivery Plan.

3.7 The following table details the total available capital for 2010/11, the total capital spent and the balance remaining:

Table 2: Capital

Ward	2009/10 carry forward less 10% reduction	Total spent 2010/11	Balance Remaining
Adel & Wharfedale	£4,850 (£3,634 + £1,216 transferred from the revenue well-being allocation)	£4,850	Nil
Guiseley & Rawdon	£33,875	Nil	£33,875
Horsforth	£3,575	£3,575	Nil
Otley & Yeadon	£21,210	Nil	£21,210

4.0 Well-Being Projects

4.1 Details of 12 new expressions of interest requesting funding from the well-being budget are outlined below. The Area Committee is asked to consider these projects.

4.2 **Name of Project:** Horsforth PCSOs

Ward Affected: Horsforth

Name of delivery organisation: West Yorkshire Police and Horsforth Town Council

Amount requested: £8,100 (revenue)

The Horsforth PCSO project has been operational since 2004. The funding provides part payment for two Police Community Support Officers for Horsforth. These are pooled centrally in a group with other PSCO's by West Yorkshire Police and are currently based in Otley. PCSO's patrol the streets of Horsforth and provide a deterrent against crime and anti social behaviour. In patrolling they also reduce the public's fear of crime. PCSO's also contribute to improving road safety by spending time on the roads of Horsforth using the Speed Indication Device to identify speeding drivers. PCSO's also assist with policing all major events held in Horsforth.

4.3 **Name of Project:** Horsforth CCTV – Monitoring and Maintenance

Ward Affected: Horsforth

Name of delivery organisation: Leeds Community Safety

Amount requested: £3,192 (revenue)

The funding application is to cover the revenue costs of the monitoring and maintenance of 2 CCTV cameras in Horsforth during 2011/12. The two cameras are located at the Old Ball Roundabout and New Road Side.

In August 2001 Leeds Community Safety Partnership was allocated funding from the Home Office to extend existing CCTV coverage to District Centres. Horsforth was selected as one of the centres to benefit from this process. Four cameras were paid for under the scheme, Horsforth Town Council paid for a fifth camera and Cookridge & Horsforth CIT paid for the installation of a sixth camera and the surveillance centre staffing costs of the 2 additional cameras for an 18 month period.

The Area Committee has funded the annual revenue costs since then. This application is for 12 months funding from April 2011 until March 2012. The CCTV cameras will continue to help reduce crime and disorder by preventing and detecting crime in the areas where they are located.

4.4 Name of Project: Otley CCTV

Ward Affected: Otley & Yeadon

Name of delivery organisation: LCC Community Safety

Amount requested: £7,420 (revenue)

Introduced as part of the Town & District Centre scheme, CCTV has been operational in Otley since May 2008. Area Committee well-being funding has contributed towards the costs of monitoring and maintenance of the scheme since its installation. The camera system is monitored 24 hours a day, 365 days per year. This funding application is to cover part of the operational costs of 2 CCTV cameras in Otley during 2011/12. The cameras are located on Kirkgate, Manor Square, Boroughgate, Cross Green and Market Street.

4.5 Name of Project: Yeadon CCTV

Ward Affected: Otley & Yeadon

Name of delivery organisation: LCC Community Safety

Amount requested: £6,185 (revenue)

Introduced as part of the Town & District Centre scheme, CCTV has been operational in Yeadon since May 2008. Area Committee well-being funding has contributed towards the costs of monitoring and maintenance of the scheme since its installation. The camera system is monitored 24 hours a day, 365 days per year. This funding application is to cover part of the operational costs of 3 CCTV cameras in Yeadon during 201/12. All three cameras are located on Yeadon High Street.

4.6 Name of Project: Replacing trees in the Cookridge Garden Estate

Ward Affected: Adel & Wharfedale

Name of Delivery Organisation: Cookridge Gardens Estate (1919) Covenant Protection Association

Amount Requested: £1,650 (revenue)

Cookridge Gardens Estate was laid out in 1919 by its then owners as a garden suburb. The estate covers the area bounded by The Drive, The Crescent, the west side of Otley Road and the south side of Holt Lane and incorporates within it Heathfield, Broomfield, Whinfield and Farrar Lane. A number of these streets are characterised by grass verges containing many mature trees. However, in recent years, numbers of these have been lost to disease or subsidence to adjacent properties. The aim of the project is to replace lost trees in either the same or adjacent sites. Replacement of the trees will enhance the neighbourhood and maintain the character of the Estate.

4.7 Name of project: Replacement of Main Hall Floor

Ward Affected: Adel & Wharfedale

Name of Delivery Organisation: Adel War Memorial Association

Amount Requested: £10,000 (revenue)

The main hall at Adel Memorial Hall Association is in regular use by a wide variety of users. However some areas of the floor are in dangerous condition and so its use has had to be limited to address health & safety issues. The floor has been repaired on many occasions previously but advice now received from the flooring companies is that it is in a potentially dangerous condition for some activities and is no longer repairable. Replacing the floor will enable the main hall to remain open and to continue as the centre of the local community.

4.8 **Name of project:** Cookridge Cricket Club Roof Repairs

Ward Affected: Adel & Wharfedale

Name of Delivery Organisation: Cookridge Cricket Club

Amount Requested: £2,000 (revenue)

Cookridge Cricket Club is a local sporting facility open to all members of the community. The roof of the clubhouse has been damaged by vandals climbing onto the roof, ripping the old felt off and jumping up and down on the roof boards. This has caused the roof to leak which has damaged fixtures and fittings inside the clubhouse. Funding is required to repair and replace damaged felting and roof boards. Repairs to the clubhouse roof will provide a safe and comfortable community facility.

4.9 **Name of Project:** Billing View Community Garden

Ward Affected: Horsforth

Name of Delivery Organisation: Billing View Community Group

Amount Requested: £10,000 (revenue)

This project is to improve the community gardens at Billing View sheltered housing complex. Billing View Community Group has been working with Leeds Metropolitan University and together they have produced a portfolio of landscaped plans including costings.

The project will be undertaken in three phases. Phase 1 will be funded through West North West Area Panel and phase 2 by Outer North West Area Committee (funding permitting). The group has applied for Lottery Funding to carryout phase 3.

Regeneration of the community garden and installation of new seating will greatly improve the local environment and create a social area for residents and visitors to enjoy the outdoors.

4.10 **Name of Project:** Outdoor activities for young people and their families – Leeds Sailing and Activity Centre Yeadon Tarn

Wards Affected: All Outer North West Wards

Name of Delivery Organisation: Sport and Recreation Service – City Development

Amount Requested: £2432 revenue (£608 per ward)

The project will consist of a number of different outdoor activity programmes at the Leeds Sailing and Activity Centre which could include sailing, canoeing and Kayaking, off road biking, problem solving and orienteering. The project will target young people who have been identified as semi sporty or who do no or very little physical activity. The long term objectives of the project are to raise awareness of the outdoor sailing

centre and to encourage the community to access the many activities on offer and for them to continue participating in sport and physical activity in the future. If approval is given, this will be the third year of well-being funding for this project.

4.11 Name of Project: Covert and Crime Reduction Team

Wards Affected: All Outer North West Wards

Name of Delivery Organisation: West Yorkshire Police

Amount Requested: £5,063 (£2,500 capital and £2,563 revenue)

The Area Committee has previously funded the capture car and capture house project. The initiative has proved successful with over 90 arrests across the Division since its inception in 2008.

The project now seeks additional funding to expand to include covert cameras to tackle anti social behaviour and crimes traditionally seen as low level, such as graffiti, nuisance behaviour and harassment. The cameras would be deployed to an area for a period of time to tackle a specific problem and then moved to another problem area. The project is seeking to secure 3 years of funding from each Area Committee:

Year 1 - £5,063 (2011/12), (£1,000 contribution from WNW Homes)

Year 2 - £3,563 (2012/13)

Year 3 - £3,563 (2013/14)

The first year of funding will cover the capital cost of the new covert cameras and the running costs for capture cars and capture house. Years two and three will cover just the running cost of the project. The Project is match funded by WNW Homes and is match funded in kind by £7,200 of Police hours (approximately 300 hours per year), responding to calls and setting up new houses, cars, and of course staffing costs. The Capture initiative has proved an innovative and creative tool in tackling acquisitive crime. This project has helped secure convictions that may not have otherwise been secured as when presented with the overwhelming evidence offenders have pleaded guilty. In addition, criminals who had not come to the attention of the Police before have been apprehended due to this project. The Project also provides a wealth of intelligence about where stolen goods are going.

4.12 Name of Project: Serious Fun

Wards Affected: All Outer North West Wards

Name of Delivery Organisation: Serious Fun

Amount Requested: £5,000 (£1,250 revenue per ward)

Serious Fun is a charity run by volunteers who work with children and young people in their day jobs. The funding will be used to hold two activity events that will benefit a total of 66 young people from across the outer north west area. One of the events will be an overnight barge trip and the other will be a night time 'challenge' at an outdoor activity centre.

The young people participating will be chosen by youth workers and schools in consultation with ward members and will focus on those who require additional support for example, from a disadvantaged background, a young carer, have specific support needs or have low aspirations.

The main objectives of the project are to improve the confidence and self belief of the young people; improve their ability to become independent, reflective learners, improve personal developmental and educational aspirations; teach them skills in the management of money, food and healthy eating.

4.13 **Name of Project:** Grove Hill Park Children’s Playground

Wards Affected: Otley & Yeadon

Name of Delivery Organisation: Grove Hill Park Action Group

Amount Requested: £2,000 (capital)

This project is to provide an improved children’s playground at Grove Hill Park. The project will involve removing and disposing of 4 items of decrepit play equipment and a dilapidated wooden fence. Replacing the old equipment with 9 new items of play equipment, new safer flooring and a one metre high bow top metal fence with self closing gates. The new playground will be a valuable and much needed community asset, used by many local children. Grove Hill Park Action Group have secured £20,003 funding towards this project and will receive a decision on the 19th April regarding their application to Green Leeds Ltd for £23,404.

5.0 Small Grants

5.1 The following table details the small grants allocations per ward, the total spend on small grants to date and the balance remaining.

Ward	Allocation	Details of spend	Balance remaining
Adel & Wharfedale	£3,000	£1,600.16	£1,399.84
Guiseley & Rawdon	£3,000	£1,886.36	£1,113.64
Horsforth	£3,000	£1,120.00	£1,880.00
Otley & Yeadon	£3,000	£2,764.00	£236.00

The following small grant applications are reflected in the above table and are presented for information:

- HENRY Otley Children’s Centre (£350 O & Y)
- Farmwatch (£226.50 G & R)

6.0 Recommendations

7.1 Members of the Outer North West Area Committee are requested to:

- Note the current position of the well-being budget as set out at 2.0 and 3.0
- Consider and agree the projects as outlined at 4.0
- Note the small grants detailed at 5.0

Background papers

None

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Originator: Jane Pattison

Tel: 336 7862

Report of the Director of Neighbourhoods & Housing

To: Outer North West Area Committee

Date: 28th March 2011

Subject: Area Leader's Report

Electoral Wards Affected:
 Adel & Wharfedale
 Guiseley & Rawdon
 Horsforth
 Otley & Yeadon

Ward Members consulted
 (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

The purpose of this report is to inform members of progress on a number of projects in Outer North West Leeds as determined by the Area Delivery Plan 2010/11. The Area Delivery Plan is the key strategic document produced by the Area Committee and the local expression of the Leeds Strategic Plan.

1.0 Purpose of This Report

1.1 This report informs Members of the progress against Area Committee functions and roles as agreed by Executive Board in July 2010. The report is formatted under the themes of the Leeds Strategic Plan.

2.0 Background Information

2.1 The Area Delivery Plan for this Area Committee was agreed by Executive Board in July 2010 together with the Area Committee functions and enhanced roles.

3.0 Main Issues

3.1 **Environmental Services Delegation** - Further to the report submitted to the last Area Committee, the following provides a brief update on the progress towards achieving the delegation of environmental services from June/July 2011.

- 3.2 Work is progressing on the development of a Service Level Agreement (SLA) for each Area Committee, with a generic template being agreed by Area Chairs on 11th February. A first draft of the Outer North West Area Committee SLA will be shared with Members at a workshop scheduled to take place on 30th March, 2-5pm, to which you will have received an invitation on 31st January. To inform the detail of the SLAs, service resources have been allocated across the City on a wedge basis, detail of which will be available at the March workshops, if not already shared with Members. Members will have further opportunity to input and comment on their SLA prior to the final version being presented for approval at the June/July Area Committee.
- 3.3 Appointment of the three Locality Manager posts, who will manage service delivery to meet the requirements of their respective area's SLAs, is due to take place in March. Area Chairs will be involved as part of the recruitment process for the posts, following a similar format as the recruitment of the Area Leaders. It is anticipated the appointments will be agreed by early April.
- 3.4 At their last meeting, Area Chairs discussed the potential roles of Deputy Area Chair, Environmental Champion and Environment Sub-group. Presently, some Area Committees have one or more of these roles, whilst others have none. It was agreed that whilst the roles will remain informal, i.e. have no decision making authority, they will be a valuable mechanism for dealing with the SLA and service delivery matters in a timely manner between formal Area Committee meetings. With regard to the function that a sub-group could undertake this would be especially relevant prior to and during the initial stages of the delegation. Once the delegation is in place and effective then local arrangements can be made as to how to deal with operational issues and the SLA, agreed as a wedge and/or between the Area Committees and their Locality Manager. In some cases the sub-group may be a time limited 'task and finish group', in other areas the sub-group may fulfil a more ongoing role of overseeing the SLA outside of formal Area Committee business.
- 3.5 **One Stop Centres** – following discussions at the last Area Committee meeting regarding the proposed relocation of One Stop Centres within the Guiseley & Rawdon, Otley & Yeadon and Horsforth wards from the beginning of the financial year, the Area Leader has commenced a dialogue with the Chief Customer Services Officer to determine what the available options are. This has included:
- understanding the usage of each centre i.e. where customers are travelling from, peak hours and customer volumes at each of the current centres;
 - potential site options discussed with elected members and their potential suitability and;
 - Understanding the financial context for future arrangements including proposed revenue costs at each site and any potential capital investment needed.
- 3.6 In addition, the Chair wrote to the Chief Customer Services Officer following the last meeting expressing concern that there had been no prior consultation with members regarding the proposed move. A request was made for discussions to take place with Elected Members before any financial decisions are taken. Discussions with the Area Leader have been supportive of exploring appropriate local solutions and

reviewing timescales to ensure that adequate local dialogue takes place before any final decisions on the new locations.

- 3.7 **Holt Park** – Following a complaint received regarding an untidy area close to the Holt Park Shopping Centre a number of service areas became involved in trying to identify the owner of the land and therefore who was responsible for ensuring the area was tidied up. In doing so, this highlighted the difficulty of co-ordinating effective environmental services in sites of multiple ownership. A meeting has taken place with the Director of Neighbourhoods and Environment and senior staff to look at options for using the Holt Park site as an opportunity to establish a more integrated approach to environmental services delivery. Initial discussions have also taken place with local partners and service providers. There is both a commitment to the project and senior leadership support for working differently. There is also the opportunity to involve the local active tenants group in developing solutions going forward.
- 3.8 A task group is being established involving partners such as WNW Homes, Parks and Countryside and Streetscene. This group will:
- Share current service delivery arrangements (who, when, frequency);
 - Map the current delivery routes;
 - Understand any local intelligence that impacts on the environment (e.g. certain times/ days etc);
 - Look at the easy opportunities for integrating or/ aligning the teams activity;
 - Explore any potential lead partner model where one service leads on all environmental streetscene activity;
 - Identify and better understand some of the more challenging barriers to integration which this particular example might expose and feedback to the Director of Neighbourhoods and Environment.
- 3.9 The work will be facilitated by the WNW Area Management and work closely with the Environment & Streetscene sub group and appropriate local ward members.
- 3.10 **Operation Champion** – an operation was held in Holt Park in December focusing on anti-social behaviour. Results of the operation were circulated to Members and include: a litter pick by pupils at Ralph Thoresby School, door knock and leaflet drop promoting target hardening in the Holddales, 3 fine default warrants executed (2 arrests and 1 paid), 1,088 automatic number plate reads with 3 searches and 1 stop, ASB housing visits were conducted on properties in the Holddales in conjunction with a letter drop, WNW Homes cleared a number of areas of rubbish and litter and the Police undertook evening licensing visits to the Eyrie, Lawnswood Arms and High Farm.
- 3.11 **CASAC Burglary Reduction** – Members approved new funding of £40,000 from the Wellbeing budget at the November area committee meeting for another year of operation of the burglary reduction scheme. This project has now been match funded with £10,000 from WNW Homes.

4.0 Implications for Council Policy and Governance

- 4.1 The Area Delivery Plan for Outer North West is administered through the West North West Leeds area management team.
- 4.2 Well being projects develop from Outer North West's Leeds Area Delivery Plan and through consultation with Area Committee members. The plan helps to fulfil the Council's Corporate Plan objectives by aiming to create better neighbourhoods and confident communities.

5.0 Legal and Resource Implications

- 5.1 In order to meet the Area Committee's functions, funding is supplied via Well Being budgets and the Community Centres Budget.
- 5.2 In order to meet the Area Committee's roles, funding is in the main supplied by other Leeds City Council Departments mainstream budgets, and external partner agencies e.g. the Police and Primary Care Trust, which is in turn reflected by the fact that the Area Committee's role here is to influence, develop and consult. However, wellbeing funding has resourced some projects here e.g. area based regeneration schemes and conservation area reviews.

6.0 Conclusions

- 6.1 The functions and roles of the Area Committee aim to:
- Improve the quality and value for money of Council service delivery
 - Improve the quality of democracy and find new ways to facilitate citizen participation in local government through the development of links between ward members and their communities.
 - To co-ordinate policy and service delivery between the local service providers.

7.0 Recommendations

- 7.1 Outer North West Area Committee members are requested to:
- note the contents of the report and comment on any aspect of the matters raised
 - suggest items for inclusion on future agendas

Documents referred to in this report:

None



Originator: Jane Pattison
Tel: 336 7867

Report of the Director of Environment and Neighbourhoods

Outer North West Area Committee

Date: 28th March 2011

Subject: Key Messages from Area Committee Sub Groups and Forums

Electoral Wards Affected:

Adel & Wharfedale
Guiseley & Rawdon
Horsforth
Otley & Yeadon

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function	<input type="checkbox"/>	Delegated Executive Function available for Call In	<input checked="" type="checkbox"/>	Delegated Executive Function not available for Call In Details set out in the report	<input type="checkbox"/>
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Executive Summary

The purpose of this report is to provide Members with an update and summary on progress made at the Area Committee sub groups and ward forums that have taken place since the last Area Committee meeting.

1.0 Background

- 1.1 The Area Committee currently has five sub groups looking at service provision within the delegated functions of Community Safety, Children & Young People, Streetscene, Health & Well-being and Business & Transport. All members receive the full minutes for each of the sub groups.
- 1.2 There are currently two ward forums in the outer area for Guiseley & Rawdon and Yeadon. The forums meet on a regular basis approximately four or five times a year.

2.0 Environment and Streetscene Sub Group

- 2.1 There has been one meeting of the sub group since the last Area Committee held on 7th February. Key points from the meeting were:
- 2.2 The proposed Streetscene delegation was discussed at length. The discussion included the following points:
- Concerns were raised regarding the delegation proposals and how it will work in practice.
 - The sub group did not agree with the inclusion of the dog warden service and graffiti, but were keen to see the inclusion of ginnels and possibly grounds maintenance at a future date.
 - There are concerns about the budget allocation and it being based on 'need'.
 - Members feel the outer north west receives a less than adequate Streetscene Service at present and asked what sanctions there will be within the SLA.
 - The sub group requested baseline information on the level of service provided at present.
 - Cllr Anderson suggested that fortnightly meetings are arranged to discuss and progress the delegation.
- 2.2 An officer from Streetscene attended the meeting to update Members on changes to manual cleaning rotas. Members were not aware that any changes had been made to these rotas and had previously asked to be involved in discussions. It was agreed that an officer from Streetscene will meet with Members individually to go through the new rotas.
- 2.3 The brown bin collection was suspended over the winter period but has now been reinstated. An annual 3 month suspension of the brown bin collection service has been suggested to help with budget pressures.
- 2.4 The next meeting of the sub group is to be held on Monday 28th March.

3.0 Health and Well-Being Sub Group

- 3.1 There has been one meeting of the Health and well-being sub group since the last Area Committee held on the 22nd March. This meeting will be reported on at the next Area Committee.

4.0 Children and Young People Sub Group

- 4.1 There has been no meeting of the sub group since the last Area Committee meeting.

5.0 Community Safety Sub Group

- 5.1 The sub group met on 25th January and received updates on a number of Area Committee funded projects including: test purchasing; Police off Road bikes; Speed Indication Device and the Capture Car project. West Yorkshire Police provided a presentation on the work and successes of the capture technology currently in use and about funding required to progress the project further.
- 5.2 The Anti Social Behaviour Unit, CASAC and West Yorkshire Police provided an update on the priorities in the outer north west and the current work being undertaken in the area.

6.0 Business and Transport Sub group

6.1 There has been no meeting of the Business and Transport subgroup since the last Area Committee meeting.

7.0 Community Centre Sub Group

7.1 There has been one meeting of the sub group since the last Area Committee held on 16th February. The main focus of the meeting was to discuss the recent problems experienced by a number of people trying to book a room at Yeadon Town Hall. Key points from the meeting were:

7.2 The Civic Buildings Manager acknowledged that there had been a number of problems and delays recently with room bookings. These were mainly due to the implementation of the new Pricing & Lettings Policy. Regular meetings were being held between Lettings and the Neighbourhood Service Team to try and resolve these issues. The backlog of booking applications has now been cleared and therefore new applications are being processed more efficiently.

7.3 Lettings officers are hoping to arrange a meeting with groups who use Yeadon Town Hall to explain the booking procedure. Members welcomed this however raised concerns when advised that lettings officers were unable to attend meetings held in the evening, although the Buildings Manager would be able to attend.

7.4 The Yeadon Town Hall User Group next meets on the 30th March at 7.30pm. Officers from Area Management, the Neighbourhood Service Team and Corporate Property Services will be in attendance at the meeting.

8.0 Guiseley and Rawdon Forum

8.1 There has been one meeting of the forum since the last Area Committee on 9th February 2011. The forum heard presentations from a number of services.

8.2 West Yorkshire Police presented a summary of crime issues in the area over the last month and asked the forum to suggest new PACT priorities.

8.3 Tim Taylor, Health & Well-being Manager gave a presentation on the new changes within the health system and answered questions from the forum.

8.4 Dave Ingham, Chairman of WARD explained the purpose of this newly formed group which highlights the concerns of local people in relation to new and proposed developments in the area. Clive Woods from Aireborough Civic Society gave an update on a recent appeal and discussed some of the issues surrounding planning matters in the area.

8.5 The next meeting is arranged for the 30th March.

9.0 Yeadon Forum

9.1 There has been no meeting of the resident's forum since the last Area Committee however there has been an initial meeting of a forum for Yeadon businesses and traders.

9.2 The purpose of the meeting was to explore with traders and local businesses ways at improving and promoting Yeadon High Street as a shopping destination.

9.3 Concerns were expressed from attendees of the meeting about the number of car parking spaces available in the town. Officers from Highways attended to inform the meeting about the car parking strategy that was being developed and the consultation event to be held later in the month where views and suggestions on car parking in the town can be put forward

- 9.4 The meeting discussed a number of issues in relation to the appearance of the town centre and suggestions were made as to what improvements could be put in place.
- 9.5 The town centre manager for Pudsey attended and informed the meeting about the events and initiatives that had taken place in Pudsey through the Town Centre management programme, as an example of what can be achieved when businesses work together with the Council.
- 9.6 The meeting ended by deciding that they did want to continue meeting as a traders forum for the benefit of the town. A businessman from the town agreed to Chair future meetings and provide the administrative support.

10.0 Recommendations

- 10.1 The Area Committee is asked to note the contents of the report.

List of background documents: None



Originator:
Stacey Campbell
Tel: 2243470

Report of the Director of Environment and Neighbourhoods

Report to Outer North West Area Committee

Date: 28th March 2011

Subject: Dog Control Orders – Phase Two

Electoral Wards Affected: <input checked="" type="checkbox"/> Ward Members consulted (referred to in report)		Specific Implications For: Equality and Diversity <input type="checkbox"/> Community Cohesion <input type="checkbox"/> Narrowing the Gap <input type="checkbox"/>	
Council Function <input checked="" type="checkbox"/>	Delegated Executive Function available for Call In <input type="checkbox"/>	Delegated Executive Function not available for Call in Details set out in the report <input type="checkbox"/>	

Executive Summary

This report provides information to area committees with regards to the Council's proposals to introduce further Dog Control Orders in the City. Dog Control Orders have been considered in two phases. Phase One orders came into force on 1st February 2011.

1.0 Purpose Of This Report

1.1 To seek feedback on the proposals to introduce further Dog Control Orders across the City under Phase 2 of the Dog Control Order Project and inform committees of the consultation process with regards to these proposals.

2.0 Background Information

2.1 During 2008/2009, the Scrutiny Board (Environment and Neighbourhoods) conducted a review on the Enforcement of Dog Fouling and issued a Statement in February 2009 setting out its conclusions and recommendations. One of the recommendations stipulated exploring the use of Dog Control Orders in the City.

2.2 Dog Control Orders are available under Section 55(1) of the Clean Neighbourhoods & Environment Act 2005, which states:-

“A primary or secondary authority may in accordance with this Chapter make an order providing for an offence or offences relating to the control of dogs in respect of any land in its area to which this Chapter applies.”

- 2.3 On 3 November 2010, Executive Board considered proposals for Dog Control Orders under the Clean Neighbourhoods and Environment Act 2005. The Board approved three Orders which will:-
- limit the number of dogs that one person may walk
 - exclude dogs from a list of prescribed areas
 - require dogs to be placed on a lead whenever the owner is requested to do so by an authorised officer
- 2.4 Failure to comply with these Order is an offence and a person can be prosecuted or be given the opportunity to pay a fixed penalty as an alternative to prosecution. The orders came into force on 1st February 2011.
- 2.5 Executive Board also approved that phase two of the project is begun, which will look at further options for Dog Control Orders in the City. The Project Board steering the Dog Control Orders will, under Phase 2, be consulting upon two additional controls which are:-
- Areas where dogs may be required to be kept on a lead all times. These areas could include roadside pavements (which is envisaged to apply city wide) and cemeteries. Other areas could be considered for such an order, however a Dog Control Order is already in existence which allows officers to direct an individual to place a dog upon a lead if it is causing a nuisance.
 - Further areas of land where dogs may be excluded from. Under Phase 1 of the project, such areas included children’s play areas. Under Phase 2, these areas could be extended to include Sports Pitches and School Grounds & Playing Fields
- 2.6 The Council will look at applying any such controls to land within its control which will include consultation with Education Leeds and the ALMO’s. Dog Control Orders can be applied to any land to which the public have access, with or without payment. Other private land will not be considered unless requested by the landowner and the landowner funds any signage required.
- 2.7 The process for phase two Dog Control Orders will commence with consultation with Area Committees, after which interested parties such as Dog Walking Businesses, The Kennel Club and The Dogs Trust will be contacted. Officers will also be consulting with key landowners who may have an interest in Dog Control Orders. These include Education Leeds, ALMO’s, all the land owning LCC departments including Parks and Countryside, Town and Parish Councils, Universities, British Waterways and Community Groups.
- 2.8 The outcome of this consultation will shape proposals which will be put into a full public consultation exercise to be undertaken through summer 2011. Scrutiny Board (Environment & Neighbourhoods) have taken a close interest in the project. The outcome of the consultation will be shared with Scrutiny Board, who will also help steer the final proposals. The final proposals would be determined by Executive Board. It is proposed to introduce any orders agreed early 2012.

3.0 Main Issues

3.1 The outcome of the consultation process will shape the proposals and determine a way forward with the second phase of the Orders. The proposals are likely to stimulate contrasting views, from both dog owners and none dog owners. The Council will assess and consider the responses through the Project Board, balancing any views with the overall project objective of promoting responsible dog ownership.

4.0 Implications for Council Policy and Governance

4.1 The decision to implement any Orders would through Delegated Executive Function.

5.0 Legal and Resource Implications

5.1 Adopting new legislation has legal implications and the Section Head of Regulatory and Enforcement in the Council's Legal Services section is steering this aspect of the project.

5.2 There are resource and financial implications identified around signage for the Orders. Also, any orders agreed upon will be enforced by existing members of staff – no additional resources have been identified to enforce the orders.

6.0 Conclusions

6.1 The proposals for the Orders are part of a Responsible Dog Ownership scheme being promoted by the Council. The problems created by irresponsible dog ownership, such as dog fouling and stray dogs, can be tackled using Dog Control Orders.

7.0 Recommendations

7.1 Members are asked to note and consider the proposals for further Dog Control Orders.

7.2 Members are invited to offer any comments with regards to:-

- Potential consultees who are not listed above
- Landowners or managers who may be interested in Dog Control Orders on their land, particularly in the local area covered by this committee.
- Advise on any areas of land which they feel would benefit from Exclusion Orders
- Offers any observations which need to be incorporated into the public consultation
- Nominate their Area Champion to receive the formal consultation outcome on behalf of their Committee.

Background Papers

Scrutiny Board (Environment and Neighbourhoods) – Statement on the Enforcement of Dog Fouling. February 2009

Dog Control Orders Area Committee. 21st June 2010

Executive Board Dog Control Orders. 3rd November 2010.

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Report of the West North West Area Manager

North West (Outer) Area Committee

Date: 28 March 2011

Subject: West Yorkshire Fire & Rescue Service (WYFRS) - Collaborative Working Within the Area Committees

<p>Electoral Wards Affected:</p> <p>Adel & Wharfedale Horsforth Guiseley & Rawdon Otley & Yeadon Ward members consulted (referred to in this report) <input type="checkbox"/></p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p> <p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

To assist the delivery of an efficient and cost effective service to the public, we should adopt innovative risk based methodologies in accordance with national guidance. When assessing risk in an area we must take into account levels of deprivation, likelihood of fire occurring, historical incident information, number of people living and working in an area and other associated factors such as age and lifestyle. We can then build up a detailed picture of risk across the county and prioritise resources where they are most needed and deliver services in the most cost effective ways.

Purpose of this report

1. To bring to the attention of the Area Committee members what West Yorkshire Fire and Rescue Service (WYFRS) can do to assist our partners in helping to reduce the risk in our communities.
2. To highlight ways that the Area Committee and its partners can help WYFRS achieve its ambition to make West Yorkshire safer.

Background Information

3. WYFRS has produced a Service Plan 2011-15 that includes a Community Risk Management Strategy to help achieve the ambition of making West Yorkshire safer. The document can be found on the West Yorkshire Fire and Rescue Service website – see below. The aim is to provide an excellent fire and rescue service **working in partnership** to reduce death, injury, economic loss and contribute to community well being.
4. Working together with our partner agencies, WYFRS will interact more with local communities which will vastly improve our understanding of local needs. This can be achieved by representatives of WYFRS attending Area Committee Meetings and working with our partners to help deliver a reduction in fires, road traffic incidents and anti-social fire related behaviour. It will allow WYFRS to establish better protocols for identifying vulnerable people, poor standards of fire safety and sites of constant fly tipping or anti-social behaviour.

Implications for Council Policy and Governance

5. There are no implications to Council Policy and Governance.

Legal and Resource Implications

6. There are no legal or resource implications for the Council.

Recommendations

7. It is recommended that the Area Committee note the report.

Background documents used in this report are:

WYFRS Service Plan (westyorksfire.gov.uk then follow the link for the Service Plan)



Originator: Stuart Robinson

Tel: (0113) 247 4360

Report of the Chief Democratic Services Officer

North West Outer Area Committee

Date: 28th March 2011

Subject: Dates, Times and Venues of Area Committee Meetings 2011/12

Electoral Wards Affected:		Specific Implications For:	
<input type="checkbox"/>	Ward Members consulted (referred to in report)	Equality and Diversity	<input type="checkbox"/>
		Community Cohesion	<input type="checkbox"/>
		Narrowing the Gap	<input type="checkbox"/>
Council Function	<input checked="" type="checkbox"/>	Delegated Executive Function available for Call In	<input type="checkbox"/>
		Delegated Executive Function not available for Call In Details set out in the report	<input type="checkbox"/>

Executive Summary

The purpose of the report is to request Members to give consideration to agreeing the dates and times of their meetings for the 2011/12 municipal year which commences in May 2011.

1.0 Background Information

- 1.1 The Area Committee Procedure Rules stipulate that there shall be **at least** six ordinary meetings of each Area Committee in each municipal year (May to April).
- 1.2 The Procedure Rules also state that each Committee will agree its schedule of meetings for the year either at the last meeting in the current municipal year (i.e. tonight) or at its first meeting in the new municipal year. In order to appear in the Council's official Diary and Yearbook for 2011/12, the dates and times of your meetings need to be approved today.

2.0 Options

- 2.1 The options are:-
 - To approve the list of dates and times provisionally agreed with the Area Leader based on the existing pattern;
 - To consider other alternative dates;
 - To continue to meet at 2.00 pm, or to consider alternative times;

- To continue to alternate between suitable venues within the four Wards or to seek some other venues.

3.0 Meeting Dates

3.1 The following provisional dates have been agreed in consultation with the Area Leader. They follow the same pattern as last year, i.e. Monday's in June, September, November, December, February and March :-

20th June 2011, 26th September 2011, 7th November 2011, 12th December 2011, 6th February 2012 and 26th March 2012.

3.2 A similar pattern of meetings is being suggested in respect of the other 9 Area Committees, so that for co-ordination purposes, all Area Committees are meeting in the same basic cycle and months. Whilst Members have discretion as to which actual dates they wish to meet, they are requested to take into consideration that any proposed substantial change to the cycle, e.g. changing months rather than dates within the suggested months, will cause disruption and lead to co-ordination problems between the Area Committees.

4.0 Meeting Days and Times

4.1 Currently the Committee meets on Monday at 2.00 pm and the above suggested dates reflect this pattern.

4.2 Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal work hours.

4.3 For these reasons, some Area Committees have chosen to vary their meeting days and times, alternating between different weekdays and holding daytime and evening meetings alternately. Others, however, have chosen a regular pattern similar to this Committee's existing arrangements – it really is a matter for Members to decide.

5.0 Meeting Venues

5.1 Currently the Committee alternates venues between the four Wards.

5.2 If the Committee were minded to request the officers to explore possible alternative venues, then the considerations Members and officers would have to taken into account are matters such as cost, accessibility – particularly for people with disabilities – and the facilities available at the venue, e.g. IT facilities for presentations etc.

5.3 From time to time, some Council Members suggest moving meetings back to Civic Hall, Leeds. The meeting facilities might arguably be better in some instances, and the venue possibly more convenient for Members, and possibly also the public, as Leeds is the hub of the public transport system. However, Members are reminded of

the stated role of Area Committees, as set out in Paragraph 2.1 the Area Committee Procedure Rules :-

- Act as a focal point for community involvement;
- Take locally based decisions that deal with local issues;
- Provide for accountability at local level;
- Help Elected Members to listen to and represent their communities;
- Help Elected Members to understand the specific needs of the community in their area;
- Promote community engagement in the democratic process;
- Promote working relationships with District Partnerships and Parish and Town Councils.

These aims and this role is unlikely to be enhanced by holding meetings at the centre, and rather than move meetings to Civic Hall, Members might wish to look again at other ways of publicizing meetings and encouraging greater community engagement.

Another option might be to alternate meetings between the centre and local venues.

6.0 Recommendation

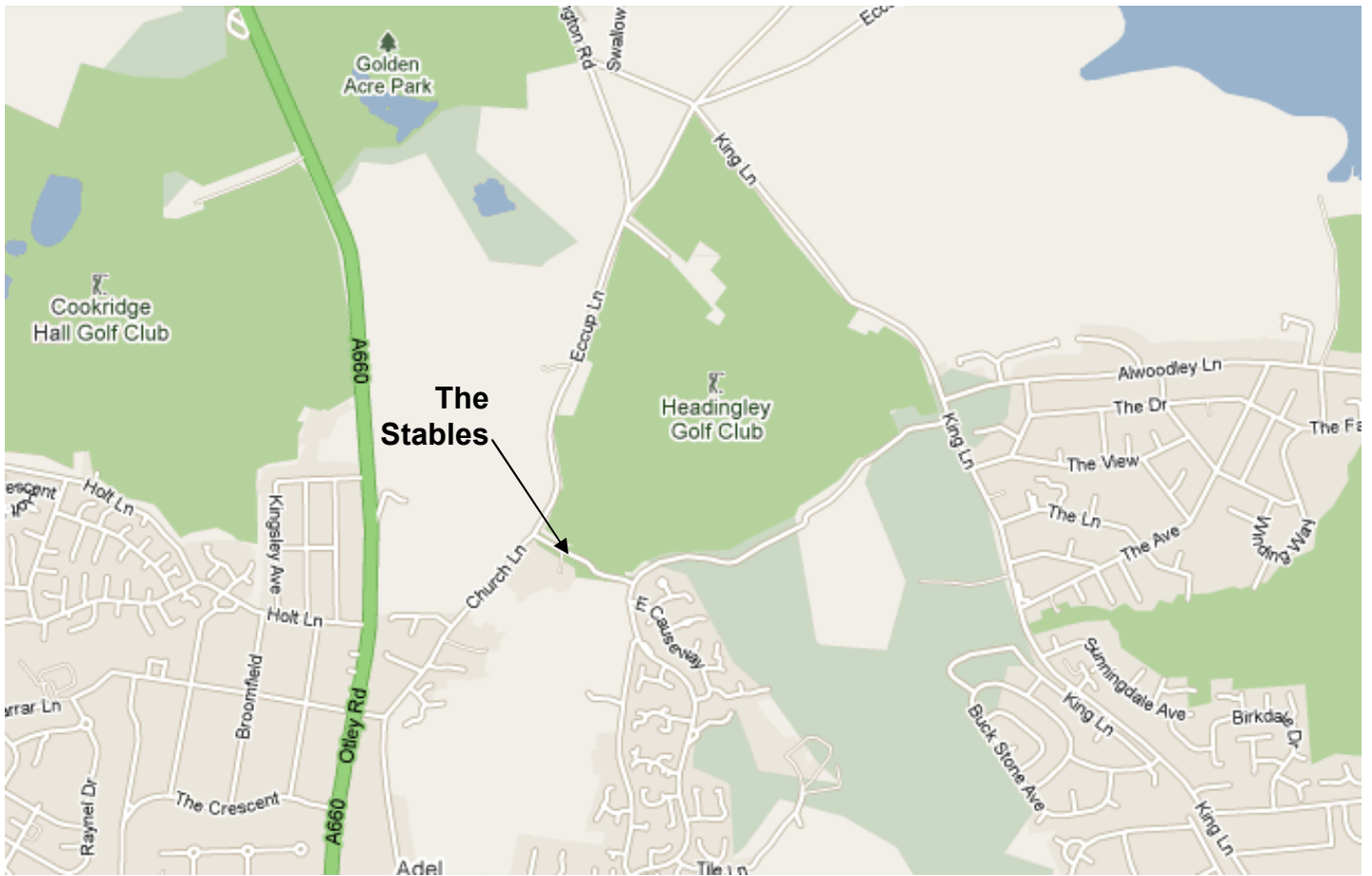
- 6.1 Members are requested to consider the options and to agree their meeting dates and times for 2011/12 in order that they may be included in the Council's official diary for 2011/12. Meeting venues can if necessary be agreed at a later date, or left for the officers to sort out, taking into account Members' views, although a clear indication of Members' wishes in this regard would be helpful.

Background papers

Area Committee Procedure Rules.

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The Stables, Back Church Lane, Adel, LS16 8DW



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